

DISTRICT BOARDS

2:240 Board Policy Development

The Boards govern using written policies. Written policies ensure legal compliance, establish Board processes, articulate District ends, delegate authority, and define operating limits. Board policies also provide the basis for monitoring progress toward District ends.

Policy Development

Anyone may propose new policies, changes to existing policies, or elimination of existing policies. Staff suggestions should be processed through the Director. Suggestions from all others may be made to the Governing Board Chair or the Director.

The Executive Board will consider all policy suggestions, and provide information and recommendations to the Governing Board.

The Director is responsible for: (1) providing relevant policy information and data to the Executive Board, (2) notifying those who will be affected by a proposed policy and obtaining their advice and suggestions, and (3) having policy recommendations drafted into written form for Executive Board deliberation. The Director shall seek the counsel of the school attorney when appropriate.

Policy Adoption and Dissemination

Policies or policy revisions will not be adopted at the Governing Board meeting at which they are first introduced, except when: (1) appropriate for a consent agenda because no Board discussion is required, or (2) necessary or prudent in order to meet emergency or special conditions or to be legally compliant. Further Board consideration may be given at a subsequent meeting(s) and after opportunity for community input. The adoption of a policy will serve to supersede all previously adopted policies on the same topic.

The Board policies are available for public inspection in the SESE Main Office Complex during regular office hours. Copy requests should be made under the District's Access to Public Records Policy.

Governing Board Policy Review and Evaluation

The Governing Board will monitor its policies and consider whether any modifications are required. The Board may use an annual policy review calendar.

Words Importing Gender

Throughout this policy manual, words importing the masculine and/or feminine gender include all gender neutral/inclusive pronouns.

Director Implementation

The Board will support any reasonable interpretation of Board policy made by the Director. If reasonable minds differ, the Board will review policy and consider the need for further clarification.

In the absence of Board policy, the Director is authorized to take appropriate action.

Suspension of Policies

The Governing Board, by a majority vote of members present at any meeting, may temporarily

suspend a Board policy not established by law or contract. The failure to suspend with a specific motion does not invalidate the Board action.

LEGAL REF.:

105 ILCS 5/10-20.5.

CROSS REF.: 2:150 (Committees), 3:40 (Director)

Adopted: October 15, 2025

South Eastern Special Education Coop
