



# SOUTH EASTERN SPECIAL EDUCATION

*Serving Clay, Crawford, Jasper, Lawrence, and Richland Counties*  
**Kim Kessler, Director**

**500 S. Scott Ave. Newton, IL 62448**  
**618-455-3396 FAX 618-455-3134**

## **Summary of SESE Executive Board Meeting December 4, 2025**

1. Adopted SESE's School Food Authority Code of Conduct Policy
2. Adopted SESE's School Food Authority Procurement Procedures
3. Approved the Following FMLA Leave Requests:  
Molly Basnett, School Psychologist, Beginning March 2, 2026 and Returning May 8, 2026  
Tara Gallion, MSI Classroom Teacher, Retroactive to October 22, 2025 and Returning January 5, 2026
4. Approved the Following FMLA Intermittent Leave Requests:  
Bambi Hall, Autism Classroom Teacher, Retroactive to October 1, 2025 through April 1, 2026  
Deb Hardig, Paraprofessional, Retroactive to October 21, 2025 through June 30, 2026
5. Approved the Following Resignations:  
Bailey Buerster, Paraprofessional, Retroactive to October 24, 2025  
Tony Duenas, Next Step Classroom Teacher, Effective December 19, 2025  
Jordan Hamilton, Paraprofessional, Effective December 5, 2025  
Deb Hardig, Paraprofessional, Effective December 19, 2025  
Paige Klingler, MSI Classroom Teacher, Effective December 10, 2025  
Jeff Monroney, Paraprofessional, Effective December 19, 2025  
Tricia Newbold, Paraprofessional, Retroactive to November 25, 2025
6. Approved the Following Employment:  
Emily Belcher, Paraprofessional at Next Step Day School  
Marni Drury-Egan, Paraprofessional at Richland ECE  
Cobin Hayes, Paraprofessional at Robinson MSI III  
Amelia McPherson, Paraprofessional at Richland Autism I  
Isaiah Newkirk, Paraprofessional at Robinson MSI III  
Chipp Wilson, Paraprofessional at Next Step Day School

7. Presented and Approved the 2024-2025 Audit
8. Approved Next Step Administrative Assistant Performance Evaluation
9. No Action Taken on the Approval of Fellowship for LBS1 Licensure for Freshman/Sophomore Level
10. Approved Amendments to the District Joint Agreement
11. Discussed the Case Study Evaluation Report
12. Discussed the FY 2026 Final Allocations for the IDEA Part B Grant
13. Provided an Update on the Egyptian Trust Final Withdrawal Fee