

Cardiac Emergency Response Plan (CERP)

Name of School: Next Step Day School, SESE

Cardiac Emergency Response Team Members & Contact Information:

Jane Gregory 618-455-3396 ext: 282 office
618-554-4398 cell

Katie Lidy 618-663-5032

Secretary: Bekki Smith 618-455-3396 ext. 130

Next Step Office: 618-852-3207

**Emergency Medical Services (EMS)
Contact Information: 911**

EMS: 911

EMS Office: 618-783-9651

Fire Station: 205-221-8509

Location Information:

School Name: Next Step Day School

Complete Address: 213 S Cumberland St.
Willow Hill, IL 62480

School Contact Phone Numbers:

Jane Gregory, Principal, 618-554-4398

Katie Lidy, Asst. Principal, 618-663-5032

Kim Kessler, Director, 217-663-3420

AED Location - Gym

Scenario:

Individual is found on the floor and is not responding to name or hard tapping of shoulders.

Responder Actions:

- First responder calls for help.
- First responder begins CPR.
- First responder instructs second responder to immediately call 911 and tell office staff that there is an unresponsive child/adult at (location).

- Staff immediately responds to victim and brings AED en route if it has not already been retrieved.
- AED is immediately applied and used when available.
- Assign someone to remain at the main entrance to guide emergency medical services to the victim.

Teacher or Staff Actions:

- Secure a safe scene by instructing students to clear the area.
- Assure students remain in the classroom until there is an "all clear" announcement. If teacher assistance is not required at the scene, continue teaching to maintain normalcy.
- Assure all students are accounted for. Instruct any students who may be temporarily away from the classroom to return promptly.
- Debrief with students after the event as it is shocking and scary to all. Refer students to counseling services as appropriate.
- Seize the opportunity to review education about SCA, CPR and AEDs, as well as the importance of not tampering with the AEDs on campus.